WHITEFRIARS
CATHOLIC COLLEGE FOR BOYS

Secondary Teacher of Physics, Science and Mathematics

A Teacher of the following subjects is sought:

VCE Physics

Mathematics

Middle Years Science

This is a Full Time Equivalent, Maternity Leave contract position from Term 4, 2019 to July 2020

Whitefriars College, a Catholic school in the Carmelite spirit and tradition, is a faith community wherein all members, and especially students, *'Gradually learn to open themselves to life as it is, and to create in themselves a definite attitude to life as it should be*.' *(The Catholic School, n31)* The words of Jesus, *'I have come that you may have life and have it to the full.' (John 10:10)* and '*As the Father has loved me, so I have loved you.' (John 15:9)* provide the basis for all that we do.

This role description is written in light of the Mission Statement of the College, whereby the College '*reflects the tradition of the Carmelites who actively seek to live in God's presence by walking in the way of Jesus Christ*', '*aims to empower young men to live with integrity through experiences of community and prayer and a sensitivity to justice'* and '*assists them to take their place in society as a valued individual, alive with the wisdom of the Gospel*.'

Whitefriars College is a Child Safe School
Whitefriars College provides employees, volunteers and clergy with regular and appropriate opportunities to develop their knowledge of, openness to and ability to address child safety matters. This includes induction, ongoing training and professional learning to ensure that everyone understands and is compliant in their professional and legal obligations and responsibilities, and the procedures for reporting suspicion of child abuse and neglect.

Overview

Teachers at Whitefriars College are primarily teachers of students rather than subjects.
These students, as individuals, have different strengths and weaknesses, and different intellectual, psychological, emotional and spiritual needs. Recognition of this leads not only to good pedagogy, but is consistent with the sentiments expressed in our mission statement. Relationships based on mutual respect, multi-dimensional curricular and co-curricular programs, multi-faceted pastoral care, and well-conceived priorities, policies, protocols and procedures are all pivotal in encouraging the optimal development and growth of the various individuals in our care. Hence such factors must be the responsibility of all teachers at our school.
The nexus between the role of the teacher and the holistic development of the students in our care highlights the need to have all teachers take ownership of, and collective responsibility for, **all** programs, policies, protocols and types of interactions at Whitefriars.

Commitment to Ethos

All staff in the Catholic school have an indispensable role to play in furthering the mission of the Church. It is expected of all employed in a Catholic school that they:

- accept the Catholic educational philosophy of the school
- develop and maintain an adequate understanding of those aspects of Catholic teaching that touch upon their subject areas and other aspects of their work
- by their teaching and other work and by personal example strive to help students to understand, accept and appreciate Catholic teaching and values
- avoid, whether by word, action or public lifestyle, influence upon students that is contrary to the teaching and values of the Church community, in whose name they act
- comply with the accreditation policy of the CECV to teach in a Catholic school.

Furthermore, it is expected of all employed at Whitefriars College that they accept and support the ethos of the Carmelite order, and activities directed at the broader aims of the College (eg. the Carmelite mission in East Timor).

Professional Responsibilities

Content of Teaching and Learning

Teachers at Whitefriars College are expected to possess:

- knowledge of the curriculum areas being taught, including familiarity with the materials and programs associated with those areas of the curriculum, and sufficient to ensure that appropriate learning materials can be selected or prepared
- pedagogical knowledge of the key learning areas
- understanding of the principles of teaching and learning, the characteristics of learners (including preferred learning styles) and the need for students to reflect on how they learn
- familiarity with the use of learning technologies within all key learning areas in which they teach
- knowledge of strategies of classroom management and organisation
- knowledge of the educational context, eg the Victorian Curriculum F-10, particular initiatives, early intervention programs, and the curriculum goals determined by the College
- awareness of the central place of religious education within the College curriculum.

Teaching Practice

Teachers at Whitefriars College are expected to:

- use a range of teaching strategies, styles and learning technologies appropriate to year levels and topics taught
- integrate learning strategies that reflect awareness of multiple intelligences, constructivist learning and preferred learning techniques of individuals
- structure learning tasks to provide for individual learning needs and the diversity of students' backgrounds
- use effective classroom management strategies that encourage students to take responsibility for their learning
- develop relationships with students that encourage positive attitudes to learning
- respond effectively to the impact of variations of physical and intellectual ability on the learning process
- model effective organisation and use of time
- establish clear, challenging and achievable expectations for students
- provide counselling, pastoral care and support for students.

Assessment and Reporting of Student Learning

Teachers at Whitefriars College are expected to:

- use assessment and reporting strategies that complement and support the learning process
- assess student performance in a variety of ways, using a range of assessment instruments
- maintain accurate and comprehensive records of student progress and achievement
- provide constructive feedback to the student on performance in a way that builds confidence and encourages continued effort
- provide meaningful reports on student performance to the student and parents or guardians.

Classroom Management

Teachers at Whitefriars College are expected to:

- create a positive learning environment
- accept responsibility for creating and maintaining an atmosphere of mutual respect among students and teachers
- provide opportunities for students to develop self-discipline, self-direction and a sense of responsibility to others
- have the ability to manage classroom behaviour so that the learning/teaching process occurs with minimum disruption
- strive to provide students with constructive feedback on their behaviour
- be guided by principles of justice, mercy and consistency in dealing with students
- clarify for students and consistently implement College-based classroom rules and consequences for infringement.

Interaction with the College and wider community

Teachers at Whitefriars College are expected to:

- recognise the important role the family plays in a student's learning and take account of this factor in appropriate ways
- communicate with parents or guardians, students and colleagues in a professional and constructive way
- work in partnership with students, families and colleagues to improve the learning environment of the College
- establish links with the parent and broader community which will assist in improving learning outcomes for students.

Professional Attitude and Behaviour

Teachers at Whitefriars College are expected to:

- actively contribute towards an open, mutually supportive College environment
- support the educational goals and programs of the College
- support the pastoral goals and programs of the College
- support the curricular and co-curricular goals and activities of the College
- support the administrative functions of the College
- promote student academic excellence
- demonstrate a positive attitude towards students
- demonstrate positive values and attitudes about education appropriate to professional teaching and learning practices
- maintain professional standards of conduct and language
- continually strive to improve classroom practice
- be open to constructive criticism and critical evaluation of various aspects of job performance from time to time.
- Pursue parental requests for information and feedback about students
- respect confidentiality of school information, including student records and of discussions pertaining to such matters
- safeguard the privacy of all student and family information to which they have access or recourse (as prescribed by the Privacy Act)
- be willing to assist student teachers
- deal with colleagues in a professional manner
- take an active interest in the general life of the College
- contribute to a range of school activities as a member of the College community
- work consciously to eliminate prejudices related to race, religion, age, gender, political affiliation, family circumstances and the like
- be punctual in the performance of all duties
- treat and encourage others to treat College property with care and take personal responsibility for the cleanliness of classrooms
- work with colleagues to plan and evaluate new ideas and teaching strategies that improve learning outcomes for students
- respond to emerging educational priorities and needs
- engage in critical self-reflection of professional practices to improve the quality of teaching and learning
- actively participate in professional development activities and programs
- maintain a knowledge and understanding of, and work within the framework of, the College policies and policies of the Catholic Education Commission of Victoria (CECV) and Archdiocese.

Professional Learning

Teachers at Whitefriars College are expected to:

- avail themselves of opportunities offered by the College for accessing professional learning
- accept responsibility for maintaining familiarity with contemporary faith perspectives, educational trends including curriculum development and pastoral welfare issues
- accept responsibility for developing and maintaining familiarity and skills related to the use of learning technologies in the classroom
- in addition to support provided by the College, access professional learning in their own time and at their own expense, where appropriate
- contribute to the professional learning of other staff by sharing knowledge, ideas and resources.

Professional Duties

A full-time teaching position at Whitefriars College normally involves:

- Teaching and pastoral care duties
- Pastoral care duties as allocated
- 20 hours per week of face to face teaching (including pastoral care duties) as allocated
- Yard duty supervision as allocated
- Attendance at College, House, year level and pastoral assemblies
- Attendance at staff, year level, pastoral care and Learning Area meetings
- Attendance at parent-teacher evenings
- Attendance at information evenings as required
- Supervision of extra classes as per the Certified Agreement
- Attendance at College events including Opening of the School Year Mass, Open Day, Inter-House carnivals and Presentation Night as required
- Attendance at an overnight camp or retreat as required
- Attendance at College liturgical celebrations as required
- Other duties as requested by the Principal.

(NB Part-time teachers are expected to perform the afore-mentioned duties on a pro-rata basis except as otherwise indicated in letters of appointment.)

Professional Dress

Whitefriars College has a Staff Dress Code that all staff are expected to adhere to. The dress code is referred to in letters of appointment. If further clarification is required, it may be raised with the Principal.

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Application

This is a Full Time Equivalent, Maternity Leave contract position from Term 4, 2019 to July 2020

Applicants should submit:

- A covering letter of *no more than one page* outlining why the application is being made for the position
- A statement of *no more than one page* on your educational philosophy in terms of how you view the place of education within the life of a student
- A response of *no more than two pages* on your ability and experience that will enable you to undertake various aspects of the role
- An up to date Curriculum Vitae
- The names and contact details of at least three relevant referees.

Applications should be addressed to:

Mr Greg Stewart
Principal of Whitefriars College

and emailed to employment@whitefriars.vic.edu.au no later than 4pm on **Friday 11 October 2019.**

Any enquiries about the role should be directed, in the first instance, to Ms Karyn Booth, Executive Assistant to the Principal, on 9872 8200.